

Fees 2020-2021

Nursery

Days per week	5 Hours (09:30-14:30)	3.5 Hours (9:30-13:00)
5 Days	£2733 per term	£1947 per term
4 Days	£2186 per term	£1558 per term
3 Days	£1640 per term	£1180 per term

Reception

5 Days per week	£3105	per term
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School Years 1/2/3/4/5 (Full-time)

Full-time	£3105	per term
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- **Invoicing**

School fees are billed on a termly basis in advance and parents are contractually obliged to pay before the start of the term being billed. Exceptions must be approved by the Head.

Nursery Fees will be billed as soon after the start of term as Early Years funding grant information is available. Nursery Fees will be charged for 3/4/5 days per week, and on the basis on either 3.5 hours (9.30 to 13:00) or 5 (9.30 to 14:30) hours per day. All invoices will clearly state any additional funding, grants or bursaries received.

*To allow Azbuka to accommodate new students on a short notice basis, a small number of places are held open. Higher fees are charged in this instance or where corporations are sponsoring a student. Please contact the Head for more details.

- **Main school deposit**

Upon registration of a new student a **£650 deposit** (both Nursery and School) will be charged which is held until the child leaves Azbuka. One full term's notice is to be given for any refunds. Any unpaid bills will be deducted from the deposit before it is repaid. The deposit amount will be agreed yearly by the Trustees. For full details pls refer to Terms and Conditions of AZBUKA school.

- **Registration charge**

A non-refundable registration charge of £40 will be billed for each child prior Admission interviews.

- **Clubs**

Additional charges for attendance at after-school clubs run by AZBUKA or extra hours will be invoiced in arrears every half term, and will be due immediately. External clubs run at AZBUKA premises will be invoiced separately by the provider and paid according to the provider's terms as appropriate.

- **Extras**

Any incremental extra charges incurred (trips, events, visiting teachers, uniform) will be invoiced on the next term's invoice. For the List of Extra charges please contact school office. An additional invoice will be raised at the end of the summer term.

Additional funding, grants, bursaries and payment

AZBUKA aims to implement a well-managed and planned fundraising strategy, with the intention of delivering the sustainable and safe development and operational work of the Foundation.

1. **The AZBUKA Nursery (2-5)** is on the Early Years Directory of Providers. We receive the government funding (**EEF**) for 2/3/4 year old children (subject to meeting the relevant criteria) as well as **childcare vouchers/other government support**. Please contact school office for more information.
2. **The AZBUKA Primary School (5-11)**. A few bursaries or grants might be available for lower income families and those who met all admission criteria. Parents applying for a Primary school bursary should write a short covering Letter to the AZBUKA Committee and send us the relevant documents, showing the income of the family (once admitted to school).

Please note that the bursaries are reviewed every year by the Governing body.

We accept payments by bank transfer, cheques, childcare vouchers, tax free childcare scheme.

Cash payment might be accepted in very special circumstances only according to our Financial Policy and approved by the Head in advance.

Please read in conjunction with the Terms and Conditions of AZBUKA Russian-English primary school.

For all further details please contact school office by e-mail to office@azbukafoundation.org