



## Organisational/ Management Structure

AZBUKA Foundation is UK registered charity (1153976), independent primary school (143048) and member of the ISA. It is governed by a board of Trustees (Governors) and is supported by a number of patrons and consultants. **Legal and management structure of AZBUKA** reflects the beliefs and ideas on education of the founding members.

These are:

- Non-profit philosophy in education. It means all surplus of an organisation must go back into the work of the organisation. The operational costs and expenses are covered by tuition fees and fundraising/donations.
- Charitable status – an organisation which works for the public benefit. AZBUKA Foundation was incorporated and acquired charitable status in 2013. It is governed by a board of Trustees and is supported by a number of patrons and consultants.
- AZBUKA aims for wider community outreach within its activities. It aims to be affordable to a variety of working families.
- AZBUKA aims to implement a well-managed and planned fundraising strategy aiming for the sustainable safe development and operational work of the Foundation. Scholarships and grants are planned to be introduced in due course.

### Governors:

Maria Gavrilova (founder, chair, bilingual education, equality, safeguarding)

Andrew Jack (secretary)

Svetlana Malinina (founding member, school governor)

Dr Charmian Kenner (curriculum)

Jason Manning (founding member, safeguarding/H&S designated governor)

Irina Khabibulina (fundraising)

Vally Lytra (curriculum/academic outreach)

**Head teacher/H&R/Safeguarding Lead/Behaviour:**

Maria Gavrilova

**SLT:** Svetlana Malinina, Paul Hume, Jelena Rosenberg, Oksana Pavlykivska

**First aiders:** Sahar Wahedi, Oksana Pavlykivska, Nadezhda Vocheikina, Tatyana Shtykova,  
Lia Korzheva-Smith, Tetyana Lopukhova

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**Deputy Head/DSL:**

Paul Hume

**Head of Administration/School governor:**

Svetlana Malinina

**Pre-school (Pre-school manager/Head of curriculum):**

Oksana Pavlykivska

**SENCO/Firs Aid (School and Nursery):**

Oksana Pavlykivska

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**Primary school (Year 1-6):**

**Head of Curriculum (English section):**

Paul Hume

**Head of curriculum (Russian section):**

Jelena Rosenberg

**Teachers:**

Year 1/2      Sahar Wahebi                      Alyona Taylor

Year 3/4      Nadia Loureda Garcia              Tatiana Shtykova

Year 5/6      Paul Hume                      Jelena Rosenberg

**Teaching assistants:**                      **EAL-TA**

Zigrida Tuce                      Ann Yazikov-Brown (EAL/RAL)

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**Pre-school (Nursery and Reception):**

**Pre-school Manager:**

Oksana Pavlykivska

**Reception teachers:**

Lia Korzheva-Smith   Sue Judge      Ann Yazikov-Brown

**Teachers:**

Elena Botnariuc

Tetyana Lopukhova

Lia Korzheva-Smith

Oksana Pavlykivska

**Visiting teachers:**

Technokids (Nayson) (IT)

Patrick Waters (Circus)

Svetlana Malinina (Dance)

Patricia Lazaro Blasco

**CLUBS:**

Anastasia Royce (chess), Oksana Pavlykivska (violin)

**PTA/Extra curricular/Lettings/Resources:**

Svetlana Malinina

**IT:**

ACTIVE IT

**Finance manager/Bookkeeper:**

Clive Tilley

**Payroll:**

Crossley Payroll

**Accountant:**

Harry Nicolaou

**Fire-Safety:** Viscount Safety

**Health and safety:** Handsam

**Care-taker/premises support:** Alexander Vinni