

3 September 2021

## AZBUKA COVID PROTECTIVE MEASURES/Safeguarding – Autumn 2021

Уважаемые родители!

Мы поздравляем вас с новым учебным годом!

Внимательно прочитайте Правила безопасности Школы и Детского садика АЗБУКА на этот осенний триместр. Мы ждем встречи с вами и нашими дорогими учениками!

Good morning everyone,

We hope you are well and had a restful summer. We are really excited to welcome you all back to school next Monday and are ready to return to a more familiar setting now that Covid restrictions have eased. However, we want to make sure that your return is safe and reassuring. With that in mind, we have carried revised our AZBUKA risk assessment, using the latest government advice, and have revised our protective measures, for the coming academic year, which will facilitate this.

### AZBUKA PROTECTIVE MEASURES AND SAFEGUARDING PRACTICE DURING AUTUMN TERM 2021

#### GENERAL – BOTH PRE-SCHOOL (NURSERY/RECEPTION) AND PRIMARY SCHOOL

\*On entry to the building, they should sanitise their hands and go to their class. They must change to their indoor shoes.

\*Children will be encouraged to wash their hands at regular intervals. They will also be encouraged to follow the Catch It, Bin It, Kill It routine for coughs and sneezes. Hand sanitisers are located at the entrance to the hall and the kitchen.

**During school operation, school parents should not enter the building unless attending a meeting or school event (production, assembly). However, on Fridays, parents are welcome to enter the school to pick up their child.**

**Pick up and drop off for Nursery parents: the arrangements will now resume as normal, you will be asked to come upstairs to drop off/pick up your child from the Nursery (one parents only).** For detailed advice please contact Oksana Pavlykivska, Nursery manager.

Some meetings are subject to individual circumstances and might still be conducted over the phone or Zoom. Please follow instructions in Communications should you wish to raise any concerns or meet with your teacher.

#### **Enhanced cleaning and Ventilation**

The school have organised an enhanced cleaning schedule involving an external company and our own resources. There will be a strict checklist to follow to ensure that all surfaces are disinfected each day. Teachers and teaching assistants will also make sure that at the end of each day, surfaces in classrooms are disinfected. **Ventilation** has also been improved. Windows will remain open whenever possible.

### **Covid Protocol**

The school will use the Government's thresholds for when to take action. Currently those thresholds are:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; Or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

At this point, we will consider:

- whether any activities could take place outdoors, including exercise, assemblies, or classes
- ways to improve ventilation indoors further, where this would not significantly impact thermal comfort
- further enhanced cleaning focussing on touch points and any shared equipment

If anyone tests positive for Covid, we expect you to follow the Government's protocol and self-isolate, following the Test and Trace guidance.

### **Returning from Countries on the Quarantine List**

If you have recently arrived from one of the countries on the government's quarantine list, **you must follow the government advice and self-isolate if required.**

### **Teachers and staff**

All Azbuka staff follows an additional protocol for protective measures during coronavirus.

### **Visits and meetings**

All meetings will take place in the school hall with a special seating arrangements. All visitors and/or participants will be asked to put on overshoes and use sanitising gel at the entrance. They are asked to wear face covering while inside the building.

**! Please make sure we have to date contact phone number for you and you could be reached on it during the school day.**

## **Pre-school (NURSERY AND RECEPTION)**

\*Children cannot attend if they, or a family member they live with, have symptoms of Covid-19

*\*Only one adult is to drop off/collect children.*

## **The start/end of the day**

*Children to be dropped off upstairs directly into the classroom and collected upstairs at the blue door.*

*Start Times:*

***For Reception class - 8.45 am sharp (doors opening time downstairs – 8.40)***

***For Nursery – 9.30 am ( doors opening time downstairs – 9.20 till 9.45)***

*Finish Times:*

***For Reception class - 3.15 pm (doors opening time downstairs)***

***For Nursery –1pm /2.30pm (doors opening time downstairs)***

## **Lunchtime and snack time**

Parents have to provide packed lunch and snacks (fruit or dry biscuit) packed in separate containers.

## **What will children need to bring/wear?**

- Children need to bring their indoor shoes and spare cloths.
- Full bottle of water (children will not be able to access water fountains during the day)
- Sunhat
- Please apply sun cream before school (as required)

## **PRIMARY SCHOOL**

Arrival and pick-up times will return to pre-covid arrangements. Arrival is from 8.45am and Pick-Up from 3:15pm.

Children will no longer be separated into bubbles.

## **Communications**

For day-to-day enquiries or concerns, Comms books/diaries

For more important concerns please e-mail school

office@azbukafoundation and we will deal with your request.

If your concern is urgent, or more serious in nature, please arrange a face-to-face meeting with your teacher via school email, or telephone the school.

## **Trips/Visits**

We will be resuming trips and visits. Please look out for communication from your class teacher.

*This document should be read in conjunction with the current Safeguarding and Risk assessment policies and procedures of AZBUKA school. For all news and updated information check our website and school office.*