

AZBUKA RUSSIAN-ENGLISH SCHOOL – LETTER TO ALL PARENTS  
(PRE-SCHOOL - Nursery and Reception)

**2nd December – 11th December 2020**

**ИНФОРМАЦИОННОЕ ПИСЬМО РОДИТЕЛЯМ САДИКА И  
ПОДГОТОВИТЕЛЬНОГО КЛАССА**

**2 декабря – 11 декабря**

*Если вам необходим перевод на русский язык, пожалуйста, обращайтесь за помощью к своему учителю.*

*Дорогие родители Садика и Подготовительной группы!*

*К большому сожалению, нам приходится снова временно закрыть садик.*

*Подготовительная группа сможет продолжать некоторые занятия и проекты со своими учителями в онлайн режиме.*

Dear parents

On behalf of the governors and staff of Azbuka, we thank you for all your support and understanding at this difficult time. **We wish our teachers a very speedy recovery. Get well soon!**

Our top priority is the health of our children, teachers and community, alongside our pupils' continued education and learning through play.

**Unfortunately, the Nursery will be closed for the next 2 weeks, but Reception will be able to benefit from some online support.**

The governors are now preparing another Letter about the refund options for our pre-school parents. We will be in touch with you in the next few days.

**We are planning to return to real school on the 14<sup>th</sup> December (to be confirmed).**

**We also ask for your support, understanding and solidarity at what is a difficult time for our operations.**

Together, the Azbuka community can live our values and re-emerge even stronger in the new year.

Please note that school policies remain the same for Reception class (attendance and home work). Please e-mail the main school address ([office@azbukafoundation.org](mailto:office@azbukafoundation.org)) and let the teacher know if your child can not attend school (Reception) on a particular day and the reason for absence. Safeguarding policy and procedures also remain the same.

For all news and memos, please refer to our school website (NEWS), FB page or your e-mail address.

*На позитивной ноте... хотелось бы отметить, что дети смогли учиться в реальной школе почти весь осенний триместр. Мы желаем всем нашим учителям и семьям здоровья и скорого возвращения в стены Азбуки!*

Maria Gavrilova, headteacher

## **Educational online support for Reception class 2<sup>nd</sup> December to 11<sup>th</sup> December 2020**

Teaching and learning will consist of distance learning sessions with class teacher Mon-Fri and home work projects.  
Your teachers will be in touch with you.

### **Planned timetable – Reception only**

SCHEDULE FOR ONLINE daily SESSIONS ONLY:

10 am – 20 min

13.00 – 20 min

### **NURSERY**

The Nursery manager will be e-mailing all parents a list/link to educational resources and further information

### **Reception Teachers and school key-mail addresses:**

**Алена Викторовна  
Miss Sahar**

[alena.taylor@azbukafoundation.org](mailto:alena.taylor@azbukafoundation.org)  
[sahar.wahedi@azbukafoundation.org](mailto:sahar.wahedi@azbukafoundation.org)

**Oksana Pavlykivska  
(Pre-school manager)**

[oksana.pavlykivska@azbukafoundation.org](mailto:oksana.pavlykivska@azbukafoundation.org)

Office

[office@azbukafoundation.org](mailto:office@azbukafoundation.org)

### **Policies and Safeguarding during this time**

The school will follow all Azbuka policies and procedures when applicable. Safeguarding procedures will remain the same. Should you have a safeguarding concern, please refer to our Safeguarding policy on our website and contact **Paul Hume (Designated Safeguarding Lead)** or **Maria Gavrilova (Deputy Safeguarding Lead)**

On 0208 392 2286 or 0781 0013042 or 07596211897 (safeguarding emergencies only)

or [headteacher@azbukafoundation.org](mailto:headteacher@azbukafoundation.org)

or on Class Dojo or [paul.hume@azbukafoundation.org](mailto:paul.hume@azbukafoundation.org) For all other school enquiries please use our main School email address at [office@azbukafoundation.org](mailto:office@azbukafoundation.org)