

AZBUKA Fees 2023 - 2024

Nursery

Days per week	5 Hours (09:30-14:30)	3.5 Hours (9:30-13:00)
5 Days	£3667 per term	£2610 per term
4 Days	£2930 per term	N/A

Reception

5 Days per week	£5000	per term
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School Years 1/2/3/4/5/6 (Full-time)

Full-time	£5000	per term
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Invoicing

School fees are billed on a termly basis in advance and parents are contractually obliged to pay before the start of the term being billed. Exceptions must be approved by the Head.

Nursery Fees will be billed as soon after the start of term as Early Years funding grant information is available. Nursery Fees will be charged for 4 or 5 days per week, and on the basis on either 3.5 hours (9.30 to 13:00) or 5 (9.30 to 14:30) hours per day. All invoices will clearly state EEF funding ,any additional funding, grants or bursaries received.

* For families with two or more children at **Azbuka Primary school, a 20% discount** will be offered on the second and subsequent children.

* For families with two or more children at Azbuka, **a 10% discount** will be offered on the second and subsequent children attending Azbuka Nursery.

** To allow AZBUKA to accommodate new students on a short notice basis, a small number of places are held open. Higher fees are charged in this instance or where corporations are sponsoring a student. Please contact the Head for more details.*

Main school deposit

Upon registration of a new student a **£650 deposit** (both Nursery and School) will be charged which is held until the child leaves Azbuka. One full term's notice is to be given for any refunds. Any unpaid bills will be deducted from the deposit before it is repaid. The deposit amount will be agreed yearly by the Trustees. For full details please refer to Terms and Conditions of AZBUKA school.

Registration Deposit (Administration fee)

A non-refundable Registration Deposit (Administration fee) of £50 will be billed for each child prior to Admission interviews.

Clubs

Additional charges for attendance at after-school clubs run by AZBUKA or extra hours will be invoiced in arrears every half term, and will be due immediately. External clubs run at AZBUKA premises will be invoiced separately by the provider and paid according to the provider's terms as appropriate.

Extras

Any incremental extra charges incurred (late collections fines, trips, events, visiting teachers, uniform, lunches) will be requested as card payments at the door or invoiced on the next term's invoice. For the List of Extra charges please contact school office. An additional invoice will be raised at the end of the summer term.

Additional funding, grants, bursaries, scholarship and payment

AZBUKA aims to implement a well-managed and planned fundraising strategy, with the intention of delivering the sustainable and safe development and operational work of the Foundation.

1. **The AZBUKA Nursery (2-5)** is on the Early Years Directory of Providers. We receive the government funding (EEF) for 2/3/4 year old children (subject to meeting the relevant criteria) as well as **childcare vouchers/other government support**. Please contact school office for more information.

2. **The AZBUKA Primary School (Year 1-6). Bursaries and Romanoff Foundation Scholarship.**

AZBUKA Bursary. A few bursaries or grants might be available for lower income families and those who met all admission criteria. Parents applying for a Primary school bursary should write a short covering Letter to the AZBUKA Committee and send us the relevant documents, showing the income of the family (once admitted to school).

Romanoff foundation Scholarship. Talented students are invited to apply for a £1,200 annual scholarship towards their studies at Azbuka. The applicant (all new students) must have a provisional offer from AZBUKA School before applying for scholarship.

Ukrainian Educational Fund. Some financial assistance might be available to support the Ukrainian refugees in need.

Please note that the bursaries are reviewed every year by the Governing body.

Payment

We accept payments by bank transfer, childcare vouchers, tax-free childcare scheme.

Please use DofE Reference 143048.

Cash payment might be accepted in very special circumstances only according to our Financial Policy and approved by the Head in advance.

Where allowed we will accept payments from foreign banks and institutions, however these incur a fee of £50 for verifying each such payment.

Please note that, unfortunately, we currently cannot accept payment from Russian bank accounts. Please contact us if you require any further advice.

Please read in conjunction with the Terms and Conditions of AZBUKA Russian-English primary school.

For payment queries please contact finance@azbukafoundation.org

For all queries related to bursaries, grants or scholarships as well as further details please contact school office by e-mail at office@azbukafoundation.org